

No. EDN-H(2)B(2)-1/2023-Pro-C&V-Arts JBT Arts/Med./NM-TET  
Directorate of Elementary Education  
Himachal Pradesh, Shimla-1  
e-mail - [eleeduhp@rediffmail.com](mailto:eleeduhp@rediffmail.com)  
Ph. 0177-2812464, 0177-2656184  
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Dated: Shimla-171001 the

**OFFICE ORDER**

प्रारम्भिक शिक्षा निदेशालय (हि.प्र.)

July 5 2023

शिमला-1

On the recommendation of the Departmental Promotion Committee the following TET pass in-service C&V Teachers possessing the Graduation, B.Ed. Degree are hereby promotion to the post of TGT (Arts/NM) on regular basis in the Pay Scale in the minimum of the time scale of the post in Cell 1 of Level 10 (i.e. Rs. 38100/-) of pay matrix of HP Civil Service (Revised) Rules, 2022 dated 03.01.2022 plus other allowances as admissible from time to time with immediate effect. He /She shall be fixed at the minimum of the pay and further posted against vacancy in the school shown against their names. Terms and the conditions are appended below:-

Sr.No.	Name of C&V teacher with present place of posting	D.O.B.	D.O.Appt. /Joining as C&V on regular basis	Proposed place of posting
1	Dalip Singh, Shastri, GSSS Dhar, District Shimla	08.01.69	29.09.2K	GSSS Bamta Chopal District Shimla
2	Man Singh, LT, GSSS Dugli District Chamba	20.05.69	09.10.2K	GMS Shind u/c GSSS Kalhel Chamba
3	Sanjay Kumar Jha, OT, GMGSSS Portmore Shimla	05.12.74	09.10.2K	GSSS Pujarli-3 District Shimla
4	Jitender Kumar, DM, GSSS Mandhor Ghat, District Shimla	28.04.79	11.07.02	GSSS Tatapani Mandi
5	Rajender Singh, Shastri, GSSS Damyana District Shimla	15.04.70	25.11.02	GSSS Damyana District Shimla
6	Sanjeev Kumar, Shastri, GSSS Rakh Dist. Kangra	03.12.82	04.05.16	GSSS Kayartu Tehsil Theog District Shimla
7	Parveen Kumari LT GSSS Harchakian District Kangra	05.06.73	17.10.16	GSSS Bahli Kangra
8	Sushma Rani, LT, GSSS Bundla District Kangra	05.12.74	18.10.16	GHS Bari Kangra
9	Kuldeep Kumar, LT, GSSS Birla, District Sirmour	15.05.83	16.11.16	GHS Dhaily u/c GSSS Dadahu Sirmour
10	Jogindero Devi , C&V,GHS Bhapoo Distt. Kangra	07.02.76	19.11.16	GSSS Hatli Jamwalan Kangra
11	Deen Dayal Sharma,LT,GSSS Saloh (Kangra)	19.01.78	23.11.16	GSSS Pandranu Shimla
12	Ravinder Kumar, LT, GHS Sathwin u/c GSSS Maharal District Hamirpur	16.04.77	30.11.16	GSSS Kopra Kangra
13	Hira Lal Sharma, Shastri, GSSS Ghoond District Shimla	10.12.84	12.04.17	GSSS Bagain Shimla
14	Vikram Singh, LT, GSSS Bhararia, District Shimla	26.04.84	13.04.17	GSSS Ratnari Shimla
15	Pradeep, Shastri, GMS Batol, u/c GSSS Summerhill Shimla	30.01.86	13.04.17	GHS Batiura Shimla

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16	Anjana Kumari, LT, GSSS Ghasnoo Distt. Mandi	06.06.79	17.04.17	GMS Majhol Talwara u/c GSSS Parwara District Mandi
17	Reshama Devi, LT, GSSS Peej District Kullu	24.02.84	21.04.17	GSSS Kharga District Kullu
18	Mridula Sharma, LT, GSSS Banethi, District Sirmour	17.12.87	25.04.17	GHS Anji Banona SMR
19	Manoj Kumar, LT, GSSS Urni, District Kinnaur	28.07.80	02.05.17	GHS Nathpa District Kinnaur
20	Surekha Devi, LT, GSSS Suri, District Una	04.01.74	09.05.17	GSSS Takoli Una
21	Mamta Devi, LT, GSSS Jabbal ka Baag, District Sirmour	19.04.75	09.05.17	GSSS Sarahan (Pachhad) Sirmour
22	Surender Kumar, LT, GSSS Haroli District Una	05.05.86	09.05.17	GMS Dana u/c GHS Ghato Sirmour
23	Hari Ram, DM, GHS Beena District Mandi	29.04.85	11.05.17	GSSS Deem Jubbal District Shimla
24	Rajneesh Kumar, Shastri, GMS Tramat u/c GSSS Ahju District Mandi	13.10.85	11.05.17	GSSS Gadagusain Mandi
25	Mamta Kumari, LT, GSSS Nihari Sunah District Mandi	23.01.81	12.05.17	GMS Bullang Mandi
26	Rajender Kumar, LT, GSSS Malahri District Kangra	09.11.84	12.05.17	GSSS Bakani Chamba
27	Rajesh Kumar Choudhary, LT, GHS Thandol, District Kangra	01.01.75	15.05.17	GSSS Tharola District Shimla
28	Pushap Kumar, LT, GSSS Suliali, District Kangra	17.01.77	15.05.17	GMS Bihali u/c GHS Dhadu District Chamba
29	Laxmi Chand, LT, GSSS kasba Narwana, District Kangra	13.07.78	15.05.17	GMS Takwas u/c Killar District Chamba
30	Anjeet Kaur, LT, GSSS Nangal, District Kangra	23.09.78	15.05.17	GSSS Lahla Kangra
31	Bimla Devi, LT, GSSS Jamta District Sirmour	16.08.82	15.05.17	GMS Nehali u/c GSSS Jamta, District Sirmour
32	Anupam Sharma, LT, GHS Jol u/c GSSS Bhali District, Kangra	18.07.83	15.05.17	GSSS Chattar Kangra
33	Reeta Kumari, LT, GHS Leda u/c GSSS Gurkotha District Mandi	25.01.84	15.05.17	GSSS Khunachi Mandi
34	Jai Devi, LT, GHS Gunehar District Kangra	01.09.84	15.05.17	GSSS Manal Kangra
35	Ishwar Dass, LT, GHS Nandpur Bhatoli, District Kangra.	04.01.85	15.05.17	GSSS Mahadev Kangra
36	Vandana Devi, DM, GSSS Bhutti Shimla	30.11.87	15.05.17	GMSSS Virgarh Shimla
37	Anita Kumari, LT, GSSS Bindraban, District Kangra	07.04.72	16.05.17	GSSS Lanoud Kangra
38	Prem Chand, LT, GSSS Jambal, District Kangra	05.04.75	16.05.17	GSSS Gheen Kangra
39	Suman Kumari, LT, GSSS Lahla, District Kangra	14.10.75	16.05.17	GSSS Sari Molag Kangra
40	Indira Kumari, Shastri, GHS Bhadiara, District Kangra	26.07.84	17.05.17	GSSS Badhal Thora
41	Alkeshwari, LT, GSSS Darlaghat, District Solan	20.06.73	18.05.17	GSSS Navgaon Solan

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42	Pooja Sharma, DM, GGSSS District Solan	04.01.87	18.05.17	GSSS Sanawar Solan
43	Girija Gularia, LT, GHS Datyar Solan District Solan	20.03.74	19.05.17	GSSS Chhiachhi Solan
44	Lalita Kashyap, LT, GSSS Kothi Deora, District Solan	15.09.79	19.05.17	GSSS Dhang Solan
45	Devender Kumar, LT, GHS Kelti u/c GSSS Darwar Thach District Mandi	16.09.81	20.05.17	GSSS Devdhar Mandi
46	Dinesh Kumari, LT, GSSS Bassi (JNR) District Mandi	16.02.83	20.05.17	GSSS Sarain District Shimla
47	Richa Shashni, LT, GMSSS Manali, District Kullu	25.09.86	20.05.17	GHS Pashi District Kullu
48	Parveen Kumari, LT, GSSS Bharmour, District Chamba	02.01.81	23.05.17	GSSS Bharmour Chamba
49	Arpna Devi, DM, GSSS Sirkund District Chamba	20.05.89	23.05.17	GSSS Bairagarh Chamba
50	Rekha Devi, LT, GSSS Udaipur District Chamba	09.03.87	24.05.17	GMS Tikkri u/c GSSS Sahoo Chamba
51	Swati Devi, DM, GSSS Bihun District Mandi	16.04.88	24.05.17	GHS Sagnehar Distt. Mandi
52	Rameshwari Kumari, DM, GMS Sidhpura u/c GSSS Sarol District Chamba	09.11.88	24.05.17	GSSS Batot Chamba
53	Shalini Vaidya, LT, GHS Gatti u/c GSSS Bagla District Mandi	10.04.72	25.05.17	GMS Sambal u/c GSSS Pandoh Mandi
54	Gulvinder Singh, LT, GSSS Tundi District Chamba	17.08.74	25.05.17	GSSS Tundi District Chamba
55	Ajay Sharma, Shastri, GMS Karsai u/c GSSS Galore District Hamirpur	07.11.81	25.05.17	GSSS Mohtali Kangra
56	Rikhi Ram, LT, GSSS Daya District Sirmour	12.03.84	25.05.17	GHS Choubhogar u/c Kotidhinian Sirmour
57	Ganesh Chand, Shastri, GHS Salwala, District Sirmour	27.07.87	25.05.17	GMS Shilla u/c Kaffota, District Sirmour
58	Mamta Devi, DM, GSSS Bhambla District Mandi	18.03.88	25.05.17	GHS Ghainidhar Mandi
59	Manjeet Singh, DM, GSSS Dhar Tath, District Bilaspur	27.06.85	27.05.17	GSSS Kalbog Shimla
60	Tomeer Sharma, Shastri, GHS Chaukath u/c GSSS Gagrahi District Kangra	08.06.87	27.05.17	GSSS Bairghat Kangra
61	Hemlata, LT, GSSS(B) Mandi District Mandi	30.08.68	29.05.17	GMS Kakra Dhar Mandi
62	Prem Varsha, LT., GSSS Kehnwai District Mandi	30.10.68	29.05.17	GMS Ghar Mandi
63	Suman Kumari, LT, GSSS Slapper, District, Mandi	18.12.70	29.05.17	GHS Gujrodhar Mandi
64	Lata Devi, LT, GMSSS (G) Sundernagar District Mandi	20.09.71	29.05.17	GSSS Kanaid MND
65	Rakesh Kumar, LT, GSSS Tikker District Mandi	23.09.71	29.05.17	GHS Behlidhar Mandi
66	Meena Kumari, LT, GSSS Nabahi District Mandi	06.03.73	29.05.17	GHS Sarhi Mandi
67	Manoj Kumar, LT, GSSS Serathana District Kangra	06.02.78	29.05.17	GSSS Jalot Kangra

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68	Vidya Devi, LT, Sunil Kumar, GMSSS Sansal District Kangra	02.04.79	29.05.17	GHS Swana Bilaspur
69	Vinita Devi, LT, GBSSS Solan District Solan	26.08.82	29.05.17	GMS Kadon u/c GSSS Dagshai Solan
70	Hari Chand, LT, GSSS Kummi, District Mandi	12.04.86	29.05.17	GHS Talehan Mandi
71	Pankaj Sharma, Shastri, GHS Naushehra u/c GSSS Paise, Distt. Kangra			GSSS Paisa Distt. Kangra
72	Indu Bala, Shastri, GSSS Dagoh, District Kangra	04.08.86	29.05.17	GSSS Jaisinghpur Kangra
73	Reena Kumari, Shastri, GSSS Silh District Kangra	14.12.88	29.05.17	GSSS Khaniara Khas Kangra
74	Munish Kumar, Shastri, GSSS Thathal District Una	07.01.89	29.05.17	GHS Lapiana Kangra
75	Meena Bhardwaj, LT, GGSSS Ghumarwin District Bilaspur	10.03.76	30.05.17	GHS Samtehan Bilaspur
76	Priyanka Kumari, Shastri, GMS Jodhan u/c GSSS Bharari (Sajoo Piplu) District Mandi	18.07.83	30.05.17	GSSS Behlidhar Mandi
77	Jyoti Bala, LT, GSSS Kholi District Kangra	18.09.85	30.05.17	GSSS Gharoh Kangra
78	Diksha Kumari, DM, GMS Ghorna, District, Shimla	27.08.86	30.05.17	GSSS Deha Balson Shimla
79	Shiv Dev, LT, GHS Giun District Mandi	26.10.79	01.08.17	GMS Jamhoo Jaloun Mandi
80	Sanjay Kumar, LT, GSSS Dharmpur District Mandi	25.08.78	02.08.17	GSSS Khunachi Mandi
81	Kumari Deepika, PET, GMBSSS Lal Pani Shimla	24.01.86	08.08.17	GSSS Domehar Shimla
82	Anita Sharma, DM, GSSS Baijnath Kangra	02.04.74	04.09.17	GGSSS Paprola District Kangra
83	Ranjana Devi, PET, GGSSS Ghumarwin, District Bilaspur	27.02.89	05.09.17	GSSS Morsinghi Bilaspur
84	Raj Kumar, PET, GSSS Bagheigarh District Chamba	10.07.89	03.10.17	GSSS Banjwar Chamba
85	Kanchan Kashyap, LT, GSSS Mashobra Distirct Shimla	07.05.68	04.10.17	GMS Chaba u/c GSSS Suni
86	Sunita Mehta, LT, GSSS Phagli District Shimla	10.02.78	04.10.17	GSSS Rajhana Shimla
87	Virender Kumar, LT, GSSS Ginyah, District Shimla	15.04.85	04.10.17	GSSS Dhadi Rawat
88	Neena Kumari, LT, GSSS Baijnath District Kangra	25.08.69	06.10.17	GSSS Salol District Kangra
89	Ranjeet Singh Jamwal, A&CT, GMS Khawara u/c GSSS Kukher District Kangra	25.09.84	06.10.17	GMS Mehra u/c GSSS Seul Kangra
90	Tripta Devi, A&CT, GSSS Barikalan District Kangra	21.10.85	06.10.17	G(B)SSS Nurpur Kangra
91	Rashi Sharma, Shastri, GHS Tanda u/c GMSSS Rajpur District Kangra	26.10.87	06.10.17	GGSSS Palampur Kangra
92	Yashpaul Sharma PET GMSSS Bhumti Distt Solan.	07.04.78	07.10.17	GMS Mandi Solan
93	Sudesh Kumar, PET, GHS Salwala, District Sirmour	18.01.82	07.10.17	GHS Pocca Sirmour

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94	Kuldeep Singh, DM, GSSS Saur District Solan	19.01.89	07.10.17	GHS Bhiunkhari, District Solan
95	Isha, Shastri, GHS Tikkri Duhki, District Kangra	31.12.89	07.10.17	GSSS Pirsaluhi Kangra
96	Sarla Devi, DM, GSSS Ichhi, District Kangra	08.02.77	09.10.17	GSSS Baur Shimla
97	Balwant Singh, DM, GHS Dhakrina, District Solan	13.03.82	09.10.17	GSSS Pujarli-4 District Shimla
98	Surinder Kumar, DM, GSSS Korag, District Sirmour	12.03.87	09.10.17	GHS Devna Thanga u/c GSSS Nohra Dhar Sirmour
99	Punam Kumari, DM, GMSSS Dhundan, District Solan	13.08.89	09.10.17	GSSS Goela Solan
100	Vinod Kumar, LT, GHS Rajnali District Kangra	15.12.71	10.10.17	GSSS Rajol Kangra
101	Meera Kumari, DM, GBSSS Solan District Solan	15.03.84	10.10.17	GSSS Ghangughat Solan
102	Anita Devi, DM, GSSS Sidhyana District Mandi	15.01.80	12.10.17	GHS Belardhar Mandi
103	Vandana Kumari, DM, GBSSS Sarahan District Sirmour	19.04.85	13.10.17	GBSSS Sarahan Sirmour
104	Ghanshayam Swroop Chainta, LT, GSSS Rohru Boys District Shimla	02.10.73	20.10.17	GSSS Deha District Shimla
105	Priya Negi, LT, GMSSS Rajgarh District Sirmour	14.10.86	22.12.17	GSSS Phagoo Sirmour
106	Dharmender Singh, Shastri, GMS Buini u/c GSSS Bagpul District Kullu	15.09.83	22.05.18	GHS Bakhan Nirmand Kullu
107	Daleep, Shastri, GHS Bhalan District Mandi	15.02.87	22.05.18	GMS Dawan u/c GSSS Tiyaali, District Shimla
108	Guljari Lal Nanda, Shastri, GHS Chakurtha District Kullu	26.03.87	22.05.18	GMS Shagogi u/c GSSS Dalash Kullu
109	Lakshmi Kant Shastri, GMS Bharour-I u/c GSSS Dharpur District Mandi	09.03.89	22.05.18	GSSS Dharpur Madhan District Shimla
110	Layak Ram, Shastri, GMS Bounch u/c GSSS Koti Bounch District Sirmour	01.08.88	23.05.18	GHS Digwa u/c GSSS Millah Sirmour
111	Arvind Sharma, Shastri, GMS Cherri u/c GHS Bharari District Shimla	13.08.88	23.05.18	GSSS Kiar Shimla
112	Pushpender Pankaj, Shastri, GHS Mihar Kullu u/c GSSS Jibhi District Kullu	10.10.88	23.05.18	GSSS Kharga (Nirmand) Kullu
113	Kesari Devi, Shastri, GSSS Chalthara District Mandi	25.11.89	23.05.18	GSSS Ghain Mandi
114	Mohit Sharma, Shastri, GSSS Bhaderkali, District Una	13.09.93	23.05.18	GSSS Kothi Kohar Kangra
115	Nisha Kumari, LT, GSSS Jamliwala District Sirmour	01.12.78	24.05.18	GMS Bhalag u/c GSSS Bhanog Sirmour
116	Laiq Ram, Shastri, GSSS Bharthian District Hamirpur	14.10.81	24.05.18	GHS Uttapar Bilaspur
117	Ganesh Kumar, Shastri, GMS Nawnabhatwar u/c GSSS Bandli-Dhadas District Sirmour	24.05.86	24.05.18	GSSS Thaila Shimla

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118	Naresh Kumar, Shastri, GSSS Shilai District Sirmour	30.09.88	24.05.18	GMS Bag Habra u/c GSSS Sadhyar Sirmour
119	Poonam, Shastri, GHS Dhar Kandloo District Mandi	15.04.89	24.05.18	GMS Manola Niras Mandi
120	Shuk Dev, Shastri, GMS Kaleend u/c GSSS Mohri Shimla	05.08.89	24.05.18	GHS Kihri u/c GSSS Theog
121	Sanjeev Kumar, Shastri, GSSS Habban District Sirmour	28.03.91	24.05.18	GSSS Kiartoo Shimla
122	Gaman Bala, LT, GSSS Sain Bala, District Sirmour	22.12.74	25.05.18	GSSS Shargaon Sirmour
123	Sangeeta Devi, LT, GSSS Jamniwala District Sirmour	18.03.78	25.05.18	GMS Danda-Kala-Amb u/c GSSS Sataun Sirmour
124	Shamsher Sharma, Shastri GMS Balardu u/c GSSS Seharpain District Kangra	26.01.82	25.05.18	GSSS Mehndobag Sirmour
125	Narender Kumar, Shastri, GSSS Bhadwar, District Kangra	12.11.85	25.05.18	GSSS Dheera Kangra
126	Sachin Sharma, Shastri, GSSS Dhar Tikkari, Distt. Sirmour			GSSS Bhalar Bhalona Sirmour
127	Yatish Kumar, Shastri, GMS Lafyog Tikari u/c GSSS Mehando Bag Sirmour	26.02.92	25.05.18	GHS Gundahan u/c GSSS Bakras Sirmour
128	Diudu Ram, LT, GMSSS Manpura Devra, District Sirmour	11.09.76	26.05.18	GHS Kandela u/c GSSS Amboya Sirmour
129	Puran Chand, Shastri, GSSS Kashimblidhar District Mandi	12.01.91	26.05.18	GSSS Shakra Mandi
1	Vikas Thakur, DM, GSSS Sandhole District Mandi	26.08.89	03.10.17	GMS Soidhar u/c GSSS Dalash Kullu (Promoted as TGT NM)

#### **Conditions for Personal Attention**

**Before the above orders are implemented, the concerned Head of Institution will ensure that the promotee fulfill the appended conditions:-**

1.	The above promotee shall join at the place of his/her posting on promotion as prescribed vide Finance Department's Notification No. Fin(C)B(7)1/2023 dated 24-05-2023 (i.e. 30 K.M. or less one day and more than 30 KM five days from the date of issuing of orders) failing which the promotion orders shall deem to be withdrawn automatically for one year or till the date of next D.P.C whichever is later. No specific orders with reference to withdrawal of promotion will be issued separately.
2.	The above promotion is subject to review due to any consequential administrative reasons. If any discrepancy on any account comes to the notice then relieving/joining may not be accepted and the matter may be brought in to the notice of HOD for further necessary action.
3.	The Govt. servant so promoted shall have to serve any part of the State including tribal and hard area.
4.	Before relieving the official to join at the new place of posting on promotion, it may be ensured that no departmental enquiry/vigilance case is pending against any of the promotee.
5.	The seniority in Trained Graduate Teachers cadre of this promotee shall be determined on the basis of their position of seniority held in the present cadre.



6.	The C&V teachers had been posted taking into consideration their appointment as regular C&V trained, not untrained teacher. The Head of concerned Institution under whose control the promotee is at present working shall confirm before issuing the orders that the date of appointment given against the above name is as regular trained teacher, not as untrained teacher. If it is not, in that event promotion orders will not be implemented. Such cases be referred back indicating date of their regular appointment as trained teacher.
7.	That the educational and professional qualifications possessed by the concerned C&V teacher will be the same as prescribed by the department for the post of TGT in the concerned group (Subject) <u>before the joining report is accepted</u> . The Head of the school will ensure that the educational and professional qualification possessed by the candidate is from a recognized University. Necessary verification to this effect is to be made by the Head of the concerned school at the time of his joining. Duly attested copies of certificates awarded to the candidates by the recognized University/Board be kept in the office for record.
8.	That the candidate will produce certificate regarding their status as SC/ST at the time of their relieving/joining.
9.	That the said promotee will submit attested copies of Graduation/B.Ed. Certificate detail marks sheet along with degrees to the Principal/Headmaster concerned before orders are implemented.
10.	That in case of any factual error/omission is deducted later on, the promotion orders so issued will be withdrawn and the concerned teacher shall have no claim for the same. The Principal/Headmaster will obtain an undertaking to this effect from every promotee before they are relieved on promotion to the next station.
11.	The newly promoted teacher has to furnish an undertaking under the provision of FR 22(1)(a)(1) within one month of their joining duly countersigned by the Principal/Headmaster of concerned school.
12.	The above official will be entitled to TA/DA as admissible under the rules.

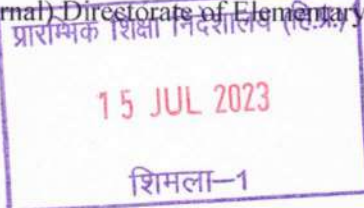
**These orders are available on the departmental website of this Directorate i.e. himachal.nic.in/eleedu.**

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Director Elementary Education  
Himachal Pradesh, Shimla-1

Endst. No. Even Dated: Shimla-1 the , July 2023

Copy for information and further necessary action to:-

1. The Secretary (Ele. Edu.) to the Govt. of HP, Shimla-2 for information please.
2. The Concerned Deputy Director of Elementary Education, H.P.
3. The concerned Principal/Headmaster with the direction to ensure that the said promotee must possess the requisite qualifications for the post of TGT (Arts). **His/Her joining report be sent to this office as per "ANNEXURE-'II' within fortnight after the stipulated period to this Directorate as well as to the concerned DDEE.**
4. The concerned Principal/Head Master with the direction that the promotee C&V be directed to join his/her new place of posting within stipulated period after ensuring handing/taking over the complete charge what so ever is with the said teacher and to ensure **Relieving/Forgo information as per "ANNEXURE 'I' & 'III' within fortnight positively** after the stipulated period to this Directorate as well as concerned DDEE. If the above promotee has been transferred to other institution, the concerned Principal/Head Master will ensure to send the promotion orders to the school where he/she has been transferred and report thereof be sent to this Directorate immediately.
5. The Superintendent E-III (Internal) Directorate of Elementary Education HP, Shimla-1.



6. The In-charge IT Cell (Internal) with the direction to upload the same on the departmental website of this Directorate.
7. The D.A. dealing with Seniority/Transfer/Apptt. in the E-II Branch (Internal) DEE Sml-1.
8. The individual concerned.
9. Guard file.

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**Director Elementary Education**  
**Himachal Pradesh, Shimla-1**





**ANNEXURE-I**  
**RELIEVING ORDER**

No.....  
Principal/Head Master..... Dist..... (HP)  
Tele No.....  
Dated ..... 2023

**OFFICE ORDER**

Consequent upon his/her promotion to the post of TGT (Arts) vide Office Order No. EDN-H(2)B(2)-1/2023-Pro-C&V-Arts JBT Arts/Med./NM-TET issued from Directorate of Elementary Education Himachal Pradesh, Shimla-1 on ..... July, 2023 Mr./Mrs./Miss..... C&V, D.O.B ....., PMIS Code....., who has opted for the promotion as TGT (Arts) and has acquired Graduation, B.Ed. Degree from the University duly recognized by the UGC and the Govt. of HP i.e..... (Name of University) is hereby relieved from this institution today on dated ..... (FN/AN) with the direction to report to the Principal/Headmaster, GSSS/GHS ..... District ..... (HP). He/She has handed over the complete charge in respect of all the assignment held by him/her in the institution.

He/She has availed ..... Casual Leave, .....R/H during calendar year 2023.

Principal / Head Master  
(Signature with office seal)  
Full Name .....  
Designation.....  
Phone No.....

Endst No. Even, Dated .....2023

Copy forwarded for information and further necessary action to:-

1. The Director of Elementary Education, HP, Shimla -1 through e-mail i.e. [branchestablishment2@gmail.com](mailto:branchestablishment2@gmail.com).
2. The Dy. Director of Elementary Education, District.....(HP).
3. The Principal/Headmaster GSSS/GHS .....District .....HP.
4. The individual concerned.
5. Office copy.

Principal / Head Master  
(Signature with office seal)



**ANNEXURE-II**  
**JOINING ORDER**

No.....  
Office of Principal/Headmaster  
GSSS/GHS..... Dist..... (HP)  
Tele No.....  
Dated ..... 2023 \*

**OFFICE ORDER**

Consequent upon his/her promotion to the post of TGT (Arts) vide Office Order No. EDN-H(2)B(2)-1/2023-Pro-C&V-Arts JBT Arts/Med./NM-TET issued from Directorate of Elementary Education Himachal Pradesh, Shimla-1 on ..... July, 2023 Mr./Mrs./Miss.....C&V D.O.B .....PMIS Code....., who has opted for the promotion as TGT and has acquired Graduation & B.Ed. Degree from the University duly recognized by the UGC and the Govt. of HP i.e..... (Name of University) joined in this institution today on dated ..... (FN/AN).

Principal/Headmaster  
(Signature with office seal)  
Full Name .....  
Designation.....  
Phone No.....

Endst No. Even          Dated ..... 2023

Copy forwarded for information and further necessary action to:-

1. The Director of Elementary Education, HP, Shimla-1 through e-mail i.e. [branchestablishment2@gmail.com](mailto:branchestablishment2@gmail.com).
2. The Dy. Director of Elementary Education, District.....(HP).
3. The Principal/Head Master .....District .....HP.
4. The individual concerned.
5. Office copy.

Principal/Headmaster  
(Signature with office seal)



ANNEXURE-III

FORGO OPTION

No.....  
Office of Principal/Headmaster  
GSSS/GHS..... Distt..... (HP)  
Tele No.....  
Dated ..... 2023

To

The Director of Elementary Education,  
Himachal Pradesh, Shimla-1

Subject:- Information regarding forgo the promotion to the post of TGT (Arts) in r/o  
Mr./Mrs./Miss. .... JBT, D.O.B. .... appearing at Sr. No.  
.....

I have the honour to refer your office order No. No. EDN-H(2)B(2)-1/2023-Pro-C&V-Arts JBT Arts/Med./NM-TET dated ..... July, 2023. In this regard, it is submitted that Mr./Mrs./Miss .....JBT, D.O.B. .... PMIS Code....., who was promoted as TGT (Arts), has opted to forgo the promotion as per his/her written option in this regard which is duly countersigned by me & is enclosed herewith for your further necessary action please.

It is further submitted that entry to this effect has been made in the service book of individual concerned and copy of forgo option has also been pasted in his/her service book.

Principal/Headmaster  
(Signature with office seal)  
Full Name .....  
Designation.....  
Phone No.....

Endst No. Even Dated: .....2023

Copy forwarded for information and further necessary action to:-

1. The Dy. Director of Elementary Education, District.....(HP).
2. The Principal/Headmaster, GSSS/GHS .....District .....HP.
3. The individual concerned.
4. Office copy.

Principal/Headmaster  
(Signature with office seal)